



APPLICATION FOR REGISTRATION AS AN INTERIOR DESIGNER BY RECIPROCITY

- This application shall be completed in its entirety, signed and dated. Please type or print clearly.
- A non-refundable \$300.00 Application Fee must accompany this form. Make check payable to ALABAMA BOARD FOR REGISTERED INTERIOR DESIGNERS.

SECTION I: PERSONAL INFORMATION

NOTE: The Code of Alabama 1975, sec. 30-3-194 "Alabama Child Support Act of 1997" requires all applicants to provide social security number.

First Name Middle Last Name:		Social Security Number:	
RESIDENCE	Mailing Address:		Preferred Mailing Address: ☐ Residence ☐ Business
	City State Zip:		
	Phone Number:		E-Mail Address:
BUSINESS	Business Name:		Position or Title:
	Mailing Address:		
	City:	State:	Zip Code:
	Phone Number:		Fax Number:

SECTION II: CITIZENSHIP

According to the *Beason-Hammon Alabama Taxpayer & Citizen Protection Act*, you must provide proof of citizenship or the legality of your presence in the country. Proof must accompany this application. Acceptable forms of proof can be found on the following page.

Are you a citizen of the United States of America, or are you legally present. *Please note you MUST enclose a copy of an acceptable form of proof.*

☐ Yes ☐ No

SECTION III: PROFESSIONAL INFORMATION

Have you previously applied to the Alabama Board for Registered Interior Designers?		☐ Yes ☐ No
Have you ever had a license revoked, suspended or otherwise sanctioned by any Board or agency in Alabama or any other state? If "Yes", attach copy of the order.		☐ Yes ☐ No
Have you passed the NCIDQ exam?		☐ Yes ☐ No
If "Yes", Date Passed:	Cert. Number:	Cert. Expiration Date:

SECTION IV: PROFESSIONAL INFORMATION

Please provide information about all states or jurisdictions in which you are or have been registered as an interior designer.

State Jurisdiction	Registration Number	Initial Date of Registration	Expiration Date

SECTION IV: OTHER

Have you ever been convicted of a felony? If "Yes", attach copy of conviction and documentation of disposition.	☐ Yes	☐ No
Have you ever violated the state controlled substances act? If "Yes", attach copy of conviction and documentation of disposition.	☐ Yes	☐ No
Are you currently under investigation by a governing or licensing board OR by a state or federal agency? If "yes" submit details.	☐ Yes	☐ No

SECTION V: Please read completely and sign below.

- ☐ I certify and affirm that I have read and understand the *Alabama Interior Design Registration Act of 2010*.
- ☐ I acknowledge and affirm that I have not used the title "Registered Interior Designer" in violation of Code of Alabama Chapter 15C, Title 34.
- ☐ I acknowledge and affirm that the accuracy of information given in this application is accurate and true and authorize the Board to investigate any and all statements made herein.

Signature:

Date:

Proof of Citizenship for Registration

According to the Beason-Hammon Alabama Taxpayer & Citizen Protection Act (Act 2011-535) before *Applications for Registration* **or** *Applications for Renewal* can be processed, **ALL** applicants must provide proof of citizenship or legal presence in the United States.

The Code of Alabama 1975, Section 31-13-29(g) provides that, "A person's United States citizenship may be demonstrated or confirmed by any one of, or a legible photocopy or a copy in a digital or other electronic format of one of, the following documents:

- 1) A driver's license or non-driver's identification card issued by the Alabama Department of Public Safety or the equivalent governmental agency of another state within the United States, provided that the governmental agency of another state within the United States requires proof of lawful presence in the United States as a condition of issuance of the driver's license or non-driver's identification card.
- 2) A birth certificate indicating birth in the United States or one of its territories.
- 3) Pertinent pages of a United States valid or expired passport identifying the person and the person's passport number, or the person's United States passport.
- 4) United States naturalization documents or the number of the certificate of naturalization.
- 5) Other documents or methods of proof of United States citizenship issued by the federal government pursuant to the Immigration and Nationality Act of 1952, as amended.
- 6) Bureau of Indian Affairs card number, tribal treaty card number, or tribal enrollment number.
- 7) A consular report of birth abroad of a citizen of the United States of America.
- 8) A certificate of citizenship issued by the United States Citizenship and Immigration Services.
- 9) A certification of report of birth issued by the United States Department of State.
- 10) An American Indian card, with KIC classification, issued by the United States Department of Homeland Security.
- 11) Final adoption decree showing the person's name and United States birthplace.
- 12) An official United States military record of service showing the applicant's place of birth in the United States.
- 13) An extract from a United States hospital record of birth created at the time of the person's birth indicating the place of birth in the United States.
- 14) AL-verify.
- 15) A valid Uniformed Services Privileges and Identification Card.
- 16) Any other form of identification that the Alabama Department of Revenue authorizes, through an administrative rule promulgated pursuant to the Alabama Administrative Procedure Act, to be used to demonstrate or confirm a person's United States citizenship or lawful presence in the United States, provided that the identification requires proof of lawful presence in the United States as a condition of issuance."



CERTIFICATE OF GOOD STANDING

INSTRUCTIONS: Please mail this form to your base state and/or current jurisdiction for verification of your current registration. This form should be forwarded directly from your state board to the Alabama Board for Registered Interior Designers, P O Box 11026, Birmingham, AL 35202.

TO: _____
(Name of State Board)

DATE: _____

Please furnish a Certificate of Good Standing in your jurisdiction for the following applicant for Alabama interior design registration.

APPLICANT'S NAME: _____

ADDRESS: _____

I. Registration or license number in your state/jurisdiction: _____

II. Date registration or license was originally granted: _____

III. Basis: ☐ Examination
(If the examination was not prepared by NCIDQ, please provide a description of the exam including content, length, passing grades, and the grades received.)
☐ Transfer of examination credit from another state/jurisdiction.
☐ Reciprocity with _____ (Name of state/jurisdiction)
☐ Other: (Attach explanation

IV. Reported grades were accepted without modification?

☐ Yes ☐ No

V. Registration or license is currently in good standing?

☐ Yes ☐ No

VI. Date current registration or license expires: _____

VII. Are there any derogatory comments on file on the above named individual?

☐ Yes ☐ No

Certified By: _____

BOARD SEAL

Title: _____

Signature: _____

Date: _____

ALABAMA BOARD FOR REGISTERED INTERIOR DESIGNERS

Mailing: 211 Lockridge Lane ■ Riverside, AL 35135 ■ 205-317-0356

Physical: 208 20th St N ■ Birmingham, AL 35203

E-Mail: id.admin@abrid.alabama.gov

www.abrid.alabama.gov