



EXECUTIVE ORDER NO. 734

Complete and submit this form to make a public-records request. All fields must be completed with accurate information for your request to be processed.

Payment of fees may be required before your request is fulfilled.

Requestor's contact information:

Name: _____

Phone number:

Email address:

Street address:

Agency you are requesting public records from: _____

Date of request _____

I am willing to pay up to \$0.50 in processing fees without prior notice by the agency.

Records requested (must be as specific as possible, requests that are overly broad may qualify as time sensitive requests and will take longer to respond to:

[illegible]