



# COMPLAINT REPORT FORM

**INSTRUCTIONS:**

- Anonymous violation reports will NOT be accepted.
- This form shall be signed and dated.
- An original copy or other documentation of the violation, if available, shall be attached to the report

**SECTION I: COMPLAINANT INFORMATION**

First Name:	Position or Title:
Business Name:	Phone Number:
Mailing Address:	
City   State   Zip:	

**SECTION II: ACCUSED INDIVIDUAL'S INFORMATION**

First Name:	Position or Title:
Business Name:	Phone Number:
Mailing Address:	
City   State   Zip:	

**SECTION III: TYPE OF COMPLAINT (Please check all that apply)**

- Gross negligence, misconduct or incompetence in the practice of interior design
- Conflict of Interest.
- Failure of full disclosure.
- Non-compliance with laws.
- Fraud, deceit, dishonesty or misrepresentation in obtaining any certificate of registration
- Fraud, deceit, dishonesty or misrepresentation in the practice of interior design.
- Conviction of a felony, until civil rights are restored
- Habitual drunkenness or addiction or abuse, or both, of controlled substances without a doctor's prescription or in violation of the state controlled substances act.
- Incompetence, as adjudged by a court having jurisdiction
- Use of the title Registered Interior Designer or the appellation of RID in any sign, card, listing, advertising, business or stationery without possessing a valid certificate of registration or in any other manner implies or indicates that he or she is a Registered Interior Designer.
- Other. (Please explain on a separate sheet of paper and attach to this form)

Violations will NOT be investigated without a valid signature, date, and information by the individual filing the complaint. The name of the individual reporting a violation will NOT be released during the investigation process.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_